



English as a Second Language Program (Important notice this program is not under purview of the Commission for Independent Education).

PROGRAM DESCRIPTION

The English as a Second Language Diploma Program is to foster the development of listening, speaking, reading, writing skills needed to communicate effectively with emphasis in the academic world. Designed for undergraduate and graduate international students non-native speakers of English.

The English as a Second Language Diploma Program offers six proficiency levels.

Listening: Students will listen to English from native speakers and by their peers focusing their attention on the speaker's message in order to comprehend and produce a meaningful response.

Vocabulary: Students will be able to acquire new vocabulary on a daily bases through class activities and reading

Speaking: Students will have the daily opportunity to practice speaking in structured conversations with the professor and peers.

Reading: Students will be reading a variety texts, including short stories, poetry, and expository writing, with guidance and support from their teacher and peers. Students will learn various strategies to help them comprehend a text in their second language.

Writing: Students will be writing on a daily basis, practicing the grammar structures and the new vocabulary. Students will learn to organize and write their ideas using effective grammar, coherent paragraphs and simple essays.

Every level will cover vocabulary, grammar, writing, reading and speaking practice at different levels

PROGRAM OBJECTIVES

1. Communicate effectively by speaking and writing clearly and coherently in both for educational performance and everyday living.
2. Recognize the correct meanings of common American idioms.
3. Demonstrate understanding of face-to-face speech in standard English.
4. Use correct grammar and sentence structure speaking and writing.
5. Identify main ideas and specific details of a book and interpret its implied meaning or intent.

ADMISSIONS REQUIREMENTS

- A copy of high school completion (High School Diploma) or its equivalent (General Education Diploma). If high school was completed in a country other than the United States, a translation and evaluation for US equivalency by a member of NACES must also be provided with the copy of high school completion.
- Successful completion of Pearson test for course placement purposes.

Program Delivery

Students enrolled in the English as a Second Language Diploma Program will be able to take the program on campus or hybrid online (Definitions: **Hybrid Online** means the student can complete up to 99% of the program online and at least 1% on campus. **100% online** the student will never attend classes on campus, but solely online. **On campus** delivery means the student will never take an online class, but all classes will be in person).



DISTANCE LEARNING EDUCATION INFORMATION

Technological requirements for Distance Education Students:

Students must have ready access to all standards outlined. Additionally, some courses require the ability to download and install software. It is recommended that students need to have basic technological proficiency. Assignments may include, but are not limited to, word processing, document creation, digital slide presentations, and recording video presentation. Students that don't have the basic technological proficiency can benefit from the university's optional offered trainings in the mentioned areas.

Devices

- A Desktop or laptop device is necessary to complete the coursework.
- Desktop or laptop device must have Windows 8/10 or MacOS 10.10 or above and the capability of producing sound via speakers or headphones.
- Mobile devices may be used for some, but not all, LMS functions. A mobile device cannot replace a desktop/laptop.

Connectivity

- High-speed Internet connection: Cable, DSL, etc.
- Internet Web Browser (Firefox, Internet Edge, Safari, or Google Chrome).
- Personal or university e-mail account.

Recommended creation/processing software

- Word Processor (MS Word, Google Docs, etc.).
- PDF Reader (Adobe Acrobat Reader or Apple Preview).
- Additional software may be required for certain courses.

Students privacy:

Student privacy is very important to the university. Students the university FERPA statement located university website under the consumer disclosures tab in the financial aid section. Students may also review the student records section of the university catalog pages 79-80 for more information on privacy.

Verification of Identity Protection:

During the admissions process students will be asked to provide a copy of their state or government issue ID. After students begin their program they will be required to upload a face picture to their Vargas Portal profile. Student identities will be verified and their privacy protected through the use of a student a unique username and password during the Admissions process. The Admissions and Financial Aid Offices will verify incoming student documentation. Student privacy will be protected through the https secure connection of the Vargas Portal. Students will login online and agree through a student agreement that they are the sole users of the course materials. Students will be asked to submit their assignments on the Vargas Portal.

Additional Distance Education Fees:

There are no platform access fees, online library access fees, fees associated with identity verification and the course textbooks may be purchased by the students on amazon.com and other online retail stores. If students desire the university to purchase the course textbooks for the student, the university will charge the cost of the book plus \$30 to the student account. Through the Vargas Portal students will be able to pay the charges, if they desire the university to buy the books for them.

GRADUATION REQUIREMENTS

- Successful completion of the University orientation course.
- Successful completion of Pearson test.

Semester I (Requirement of 300 clock hours)

- ESL 101 ESL Level I 150 clock hours
- ESL 102 ESL Level II 150 clock hours



Semester II (Requirement of 300 clock hours)

- ESL 103 ESL Level III 150 clock hours
- ESL 104 ESL Level IV 150 clock hours

Semester III (Requirement of 300 clock hours)

- ESL 105 ESL Level V 150 clock hours
- ESL 106 ESL Level VI 150 clock hours
- Successful completion of the university career services requirements.
- Successful completion of Pearson test.

PROGRAM LENGTH

The English as a Second Language Program is designed to be completed in three semesters. Completion of the program requires 900 clock hours. Students will not earn college credits in this program.

PROGRAM COSTS

Undergraduate Admissions Application fee (non-refundable) \$50

Tuition \$9000

Estimated cost for books \$500

Total program cost: \$9550